

## DUTY STATEMENT

<b>ORGANIZATION (DIVISION/REGION/BOARD)</b> North Coast Regional Water Quality Control Board	<b>UNIT</b> Planning & Watershed Stewardship Division	<b>POSITION #</b> 880-110-0762-048	<b>DATE</b> October 2021
<b>NAME OF EMPLOYEE (IF APPLICABLE)</b> Vacant			
<b>CURRENT CLASSIFICATION</b> Environmental Scientist		<b>PROPOSED CLASSIFICATION (IF APPLICABLE)</b> Senior Environmental Scientist (Specialist)	
<b>NAME OF SUPERVISOR</b> Alydda Mangelsdorf			
<b>CURRENT CLASSIFICATION OF SUPERVISOR</b> Environmental Program Manager I		<b>REVIEWED AND APPROVED BY SIGNATURE</b>	
<b>SUPERVISION EXERCISED (IF APPLICABLE)</b>			
<b>1. DIRECTLY SUPERVISED</b>		<b>2. INDIRECTLY SUPERVISED</b>	
<b>NO. OF EMPLOYEES</b>	<b>CLASS TITLE</b>	<b>NO. OF EMPLOYEES</b>	<b>CLASS TITLE</b>
N/A		N/A	
<b>DESCRIPTION OF DUTIES: SUMMARIZE THE REGULARLY ASSIGNED DUTIES OF THE POSITION, EXPLAIN MOST IMPORTANT DUTIES FIRST. LIST THE PORTION OF TIME BY PERCENTAGE IN LEFTHAND COLUMN, EXTRA SHEETS MAY BE ATTACHED.</b>			
<b>% OF TIME</b>	<b>DUTIES</b>		
35%	<p>The Water Boards values diversity, equity, and inclusion throughout the organization. We foster an environment where employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. We believe the diversity of our employees is essential to inspiring innovative solutions. Together we further our mission to preserve, enhance, and restore the quality of California's water resources and drinking water for the protection of the environment, public health, and all beneficial uses, and to ensure proper water resource allocation and efficient use, for the benefit of present and future generations. Join the Water Boards to improve the lives of all Californians.</p> <p>Under the direction of an Environmental Program Manager I and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.</p> <p>The general objective of the Senior Environmental Scientist (Specialist) "Stewardship Specialist" is to provide leadership on a watershed scale for the collaboration and coordination of cross-program (internal) and cross-agency (external) strategic actions that promote shared watershed recovery goals and restore and maintain beneficial uses of water in the North Coast Region. The initial area of focus will be Humboldt Bay and its tributaries, including the Elk River watershed. This position commonly requires travel to remote locations and traversing difficult terrain under all weather conditions that may exceed 8 hours per day. Specific responsibilities include:</p> <p>Using scientific methods and principles, implement the principles of watershed stewardship to build and implement a collaborative strategic plan for the coordinated implementation of regulatory and non-regulatory actions supportive of watershed recovery. Work with Regional Water Quality Control Board (Regional Water Board) management and cross-program teams; stakeholders; and local, state, tribal, and federal agencies to identify, develop, and support implementation of priority regulatory</p>		

	<p>and non-regulatory actions designed to recover beneficial uses of water in assigned watersheds of the North Coast Region. Facilitate the implementation of actions detailed in watershed Action Plans, Total Maximum Daily Loads (TMDL), TMDL implementation policies, TMDL-related workplans, and other TMDL documents. Provide leadership to help coordinate the permitting, monitoring, assessment, and restoration activities of the Regional Water Board on a watershed scale. Develop permits, monitoring plans, watershed assessments, and restoration strategies, as necessary and lead their implementation in the field.</p>
20%	<p>In collaboration with internal and external watershed partners, develop creative solutions to technical, policy, and administrative barriers to efficient, effective implementation of strategic watershed actions. Coordinate the development of watershed-scale tools that leverage the authorities and resources of partners to increase the pace and scale of recovery: multi-partner grant applications, coordinated or programmatic permits, programmatic California Environmental Quality Act (CEQA) documents, coordinated monitoring frameworks, and coordinated funding strategies.</p>
20%	<p>Manage grants and contracts that support the development and implementation of a watershed stewardship program in assigned watersheds. Develop scopes of work; review, approve, and track deliverables (e.g., workplans, project designs, status reports, monitoring plans, modeling and technical assessments); project inspections; review and approve invoices; and develop closeout documents.</p>
10%	<p>Represent the Regional Water Board in technical, policy, and interagency meetings to promote broad support for collaborative watershed actions. Prepare effective presentation materials and make logical, comprehensible, and convincing written and oral presentations at public hearings, meetings of partner agencies and organizations and government bodies, as required.</p>
10%	<p>As a Stewardship expert and in coordination with the Watershed Stewardship Coordinator, develop and implement internal and external outreach and education activities that serve to build, define, and expand the Region's Watershed Stewardship Program. Act as a mentor to technical staff on watershed stewardship and provide consultation services to program staff implementing activities in high priority watersheds.</p>
5%	<p>Perform other duties as required.</p>
<p>Employee Signature: _____ Date Signed: _____</p>	